IHE Advisor Meeting Thurs. May 24, 2012

Janet Pentek, Executive Director of Teacher Certification Unit

Kasey Ohrns, Director of Rules and Process Development, Teacher Certification Unit

Our Vision

Our vision is a continued commitment to promote and provide exceptional "knock your socks off" customer service to all members of the Arizona educational community.

Certification 101

- +Teaching Certificates
- +Approved Areas and Endorsements
- +Words Are Important
- +Institutional Recommendation information

Arizona Teaching Certificates

The Arizona Certification Unit issues 40 different types of certificates and 23 endorsements

- Early Childhood (Birth-Grade 3)
- Elementary Education (K-8)
 - After July 1, 2012, Birth-Kindergarten teachers must have an Early Childhood certificate or endorsement
- Secondary (grades 7-12)
 - Must have an approved area valid for grades 7-12
- Special Education
 - Certificates in Cross-Categorical, Early Childhood Special Education (Birth-age 5),
 Emotional Disability, Hearing Impaired, Learning Disability, Mental Retardation,
 Orthopedic/Health Impairment, Severely and Profoundly Disabled, Visually Impaired
- Arts Education (PreK-Grade 12)
 - Offered in the areas of Art, Dance, Drama, and Music. Arts Education teachers may also be certified under a Secondary certificate with a Special Subject Area endorsement
- Career and Technical Education (K-12)
 - Offered in Agriculture, Business and Marketing, Education and Training, Family and Consumer Sciences, Health Careers, and Industrial and Emerging Technologies

Administrative Certificates

- Supervisor
- Principal
- Superintendent

Professional Non-Teaching Certificates

- Guidance Counselor
- School Psychologist
- Speech-Language Pathologist
- Speech-Language Technician

Other Teaching Certificates

- Substitute
- Teaching InternAdult Education
- Athletic Coaching
- **JROTC**

Requirements for Teaching Certificates (By Statute)

- IVP (Identity Verified Prints) Fingerprint Card ARS§15-106
 Effective January 1, 2008, all teachers and persons who are required to be fingerprinted to work in the classroom are required to have an Identity Verified Prints (IVP) fingerprint clearance card.
- Structured English Immersion (SEI), or Full ESL Endorsement
- Arizona and United States constitutions (either an examination or a college course). You may be deficient in the Arizona and/or U.S. Constitution for up to three years; unless you are certified to teach social studies, government, history, citizenship, law, or civics, you have one year to meet this requirement.
- AEPA / Out-of-State Comparable exams
 - Three years of full-time teaching experience in the <u>same area of certification</u> can be used to waive the required Professional Knowledge exam.
 - The Subject Knowledge exam can be waived if the applicant holds a Master's degree in the same subject area.
 - **EXCEPTION**: An individual who holds a Master's degree in **Elementary Education** is **NOT** eligible to waive the Elementary Subject Knowledge (# 01) exam.
- Phonics for elementary certificates only. Forty-five clock hours OR three semester hours of instruction in research-based systematic phonics required.

WORDS ARE IMPORTANT

APPROVED AREA

ENDORSEMENTS

Approved Areas vs Endorsements

- Approved Areas Content areas listed on certificates. Approved areas are limited to the grade level of the certificate.
- Endorsements Expand grade levels specific to endorsement listed on certificate

Approved Areas

(AEPA exam required or comparable out of state exam)

- Art
- Biology
- Business
- Chemistry
- Earth Science
- Economics
- English
- French
- Geography
- **&**German
- **↔** Health
- History
- Mathematics
- Music

- Physics
- Political Science/American Government
- Social Studies
- *****Spanish

Middle Grade Areas may be added to a secondary certificate providing applicants hold a 7-12 **primary** approved area...

- Middle Grade Language Arts
- Middle Grade Mathematics
- Middle Grade Social Studies
- Middle Grade General Science

Approved Areas (AEPA exam is not available)

(24 semester hours of content coursework required)

- Agriculture
- American Sign Language
- *Chinese*
- *Computers
- Dance
- Drama
- Family Consumer Science
- General Science
- Geology
- Industrial Arts

- Industrial Technology
- *Japanese*
- *Journalism
- *Latin*
- Navajo*
- Photography
- Physical Education
- Physical Science
- Psychology
- Sociology
- *Speech

*Foreign Language Approved Areas (AEPA exam is not available)

- ❖If an AEPA exam is not offered in the foreign language the teacher may qualify for the approved area with:
 - *24 semester hours of coursework in the language; OR
 - Passing the *ACTFL exam in the language (Speaking/Writing exams): OR
 - *For Native American language teachers, by submitting verification of fluency in the language from an appropriate official from the Tribe.

***ACTFL** website:

American Council on the Teaching of Foreign Language

http://www.actfl.org/i4a/pages/index.cfm?pageid=3642

General Science Approved Area Coursework for Secondary Certificates

- *Life Science (12 semester hours)
 - +Agriculture
 - +Anatomy
 - +Biology
 - +Botany
 - +Biochemistry
 - +Ecology
 - +Environmental Science
 - +Kinesiology
 - +Microbiology
 - +Physiology
 - +Zoology

- *Physical/Earth/Space
 Science (12
 semester hours)
 - +Astronomy
 - +Biochemistry
 - +Chemistry
 - +Earth Science
 - +Geology
 - +Meteorology
 - +Oceanography
 - +Physical Geography
 - +Physical Science
 - +Physics

Institutional Recommendation

What is an IR?

The purpose of an IR is to verify the completion of an approved program in order to obtain a teaching, administrative, Guidance Counselor or School Psychologist certificate.

• Who issues the IR?

The institution where the student completed the program issues the IR.

• What requirements need to be met in order for an IR to be issued?

The student must successfully complete the program and complete 6 semester hours of SEI coursework in order to obtain an IR.

How long is the IR valid?

An IR is only valid for one year from the date it is issued. An IR can only be issued within one year of a student completing a state board approved program otherwise a student must apply the traditional route with an application and official transcripts.

Advantages of an IR:

- -\$30 fee versus \$60 fee (\$30 for Cert. + \$30 for SEI)
- -Official transcripts are not required

Additional Requirements:

- -AEPA Exams (or comparable out of state exams)
- IVP fingerprint card (must have an IVP card after 1/1/2008)

NON-REVIEWABLE OFFENSES (DOES NOT QUALIFY FOR CERTIFICATION)

R7-2-1307. Criminal Offenses; Non-reviewable

- A. The Board shall revoke, not issue, or not renew the certification of a person who has been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in this state or similar offenses in another jurisdiction:
- 1. Sexual abuse of a minor;
- 2. Incest;
- 3. First-degree murder;
- 4. Sexual assault;
- 5. Sexual exploitation of a minor;
- 6. Commercial sexual exploitation of a minor;
- 7. A dangerous crime against children as defined in A.R.S. § 13-604.01;
- 8. Armed robbery;
- 9. Sexual conduct with a minor;
- 10. Molestation of a child;
- 11. Exploitation of minors involving drug offenses.
- B. Upon notification that a certificated individual has been convicted of a non-reviewable offense, the Board shall revoke the certificate.

APPLICATION FOR

INSTITUTIONAL RECOMMENDATION (IR)

ARIZONA DEPARTMENT OF EDUCATION -- CERTIFICATION UNIT

Phoenix Office: P.O. Box 6490, Phoenix, AZ 85005 6490 Telephone: (602) 542-4367 Truston Office: 400 W. Car gress Str., C 18, Truston, AZ 85701 Found orac (\$20) 628-6326

GIOVERAL INSTRUCTIONS AND INFORMATION - Submit the following:

- A. One of the following:
 - A photocopy of your valid Arizona PVP lingerprint and (plastic) issued on or after January 1, 2008; OR
 - A photocopy of your valid Arizona Fingermint eleurusce caré (plastic) issued grier to January 1, 2008.
- B. Completed Application for the trent and backs.
- Appropriate Sc (830 per Contilicate 1 \$30 per für dosserrent). Accept die dominal may rent auc. Personal Chectr, Money Orden or Cashier's Cheek made payable to ADE. Cash will not be accepted. FEES ARE MOT REFUNDABLE.
- D. A phatocopy of your AEPA Serve Report(s) stars ing a passing serine on find. Professional Knowledge and Sobject Knowledge portions of the Ar am a Educator Profesiency Assessments (AFPA); OR Original Source Report showing a passing store on comparable examinosations from

SECTION 1: PERSONAL INFORMATION - Please use blue or black ink:

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Full Legal Nume:	"ad	First	Midlle		
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SECTION 2: CRIMINAL HISTORY - Answer EVERY question, sign and date. Allach Explanation of Incident, if required.

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REQUEST FOR

Institutional Recommendation (IR)

To be completed by recommending institution. This form must be typed. INSTRUCTIONS FOR RECOMMENDING INSTITUTION:

00.11	21.01 OK RECOMMENDING INSTITUTION,	
1.	Place an "X" on the line by any Certificate(s) and/or Endorsement(s) recommended	. All other lines should be lined through
	vertically. Any alterations will VOID this document.	

Full Legal Name: Social Security #: XXX - XX -

THE APPLICANT HAS MET ALL THE COURSE REQUIREMENTS FOR THE FOLLOWING CERTIFICATE(S) AND/OR ENDORSEMENT(S):

Provisional Teaching Certificates*:	Provisional Special Education Certificates*:
Provisional Arts, PreK-12\$30	Provisional Cross-Categorical, K-12\$30
Select One:ArtDanceDramatic ArtsMusic	Provisional Early Childhood, Birth-5 Years\$30
Provisional Early Childhood, Birth-Age 8 or Grade 3\$30	Provisional Emotional Disability, K-12\$30
Provisional Elementary, K-8\$30	Provisional Hearing Impaired, Birth-Grade 12\$30
Provisional Secondary, 7-12\$30	Provisional Learning Disability, K-12\$30
Approved Area	Provisional Mental Retardation, K-12\$30
Provisional Secondary - Art with Art, K-12 Endorsement\$60	Provisional Orthopedic/Health Impairment, K-12\$30
Provisional Secondary - PE with PE, K-12 Endorsement\$60	Provisional Severely & Profoundly Disabled, K-12 \$30
Provisional Secondary - Music with Music, K-12 Endorse\$60	Provisional Visually Impaired, Birth-Grade 12\$30
* Provisional certificates are issued for 3 years. To convert your Provisional during the valid period of your Provisional certificate - verified by your Provisional certificate. You may apply for a <u>One-Time Extension</u> of y two-year full-time teaching requirement. <u>Administrative Certificates</u> :	district - and apply for a Conversion prior to the expiration date of your
Principal, PreK-12\$30	Guidance Counselor\$30
Superintendent, PreK-12\$30	School Psychologist\$30
Supervisor, PreK-12\$30	
Course # (3 credit hours) Full SEI, K-12 Course # (3 credit hours) Course # (3 credit hours) Clock Hours (Administrative Certificates Only: Copy of Certificate of Attendance must be attached)	Phonics Requirement Met (Elementary Certificates only)
Student Teaching: Circle all appropriate grades - K 1 2 3 4	5 6 7 8 9 10 11 12
DEGREEMAJOR	DATE AWARDED
NSTITUTION	STATE
f other than a degree program, requirements for this certificate completed	
AUTHORIZED SIGNATURE	
Argosy University Grand Canyon	University Rio Salado College
Arizona Christian University Northern Arizo	
Arizona State University - Select One: Ottawa University	
PolytechnicTempe West Pima Commun	
Capella University Prescott Colleg	e University of Phoenix

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Praxis / Out of State Exams

- Comparable out of state exams will only be accepted if the score report documents a passing score (must state "passed" or "pass")
- Master's degree in the content area can waive the AEPA subject knowledge exam
 -typical degrees include: Cross Categorical and Early Childhood
- Master's degrees in Elementary <u>cannot</u> be used to waive the Elementary Subject Knowledge exam because it is not comparable

Graduate Major:	UNDECIDED	
Educational Level:	EARNED BACHELOR'S DEGREE PLUS ADDITIONAL	CREDITS
GPA:	3.0 - 3.49	

Code #	Recipient Name
4355	IDAHO STATE UNIVERSITY
R8636 (A)	IDAHO STATE DEPT EDUCATION

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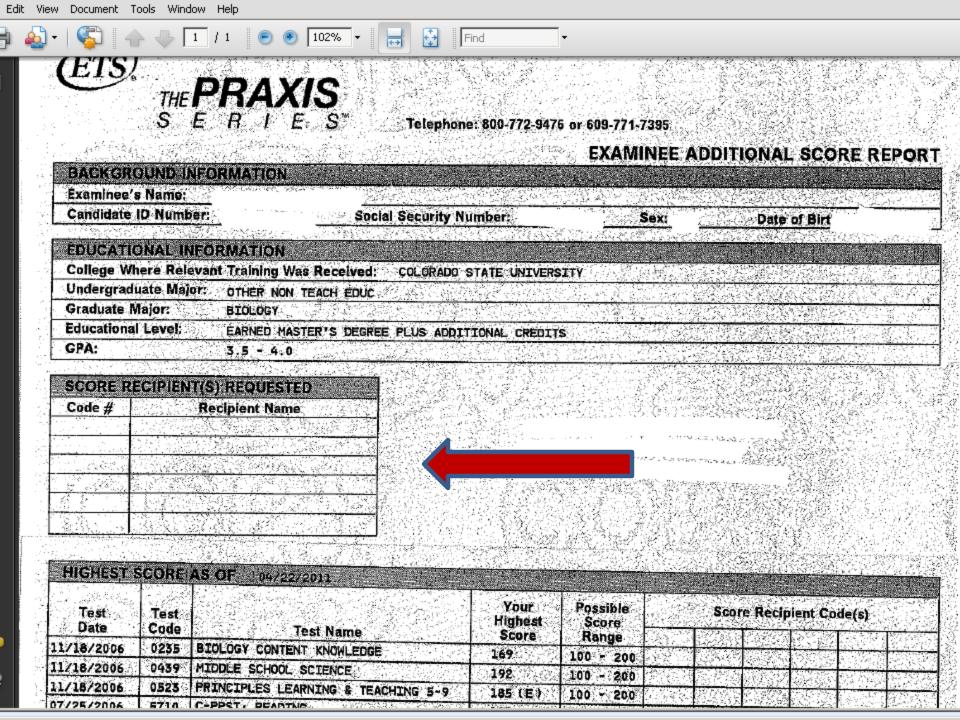
For more information on Understanding Your Praxis Scores, refer to the enclosed interpretive leaflet and visit www.ets.org/praxis.

MESSAGE CODES

A SCORE AUTOMATICALLY REPORTED TO STATE LICENSING AGENCY.

SCORE REPORTED TO RECIPIENT LISTED.





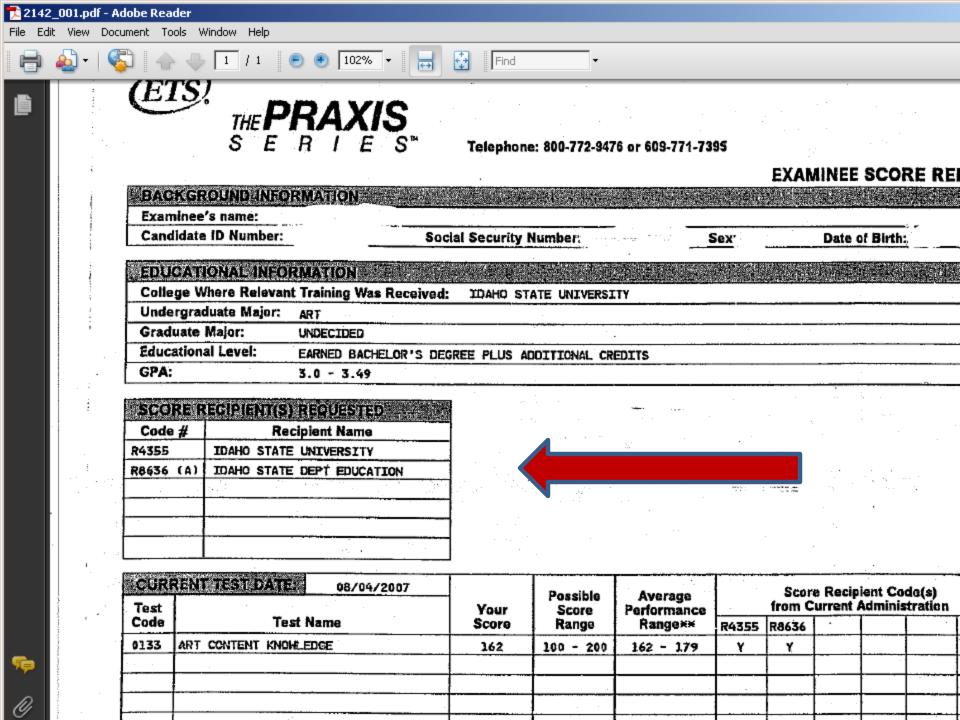
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PASSED/NOT PASSED INFORMATION BASED ON HIGHEST SCORES EARNED AS OF 04/22/2011

Passed/not passed status provided in this report is based on the passing score in effect on the test date or on the date reported (as indicated next to each score recipient's name). Agencies reserve the right to accept the reporting of scores but not necessarily the passed/not passed status.

Test Date	Test Code	Test Name	Your Highest Score	Required Minimum Score	Minimum Score Met/Not Met	Required Passing Score	Passed/ Not Passed Status
							

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